



Civil & Commercial Fee Options

Disputes over £10,000 and under £50,000

The fee options set out below are inclusive of all preparation (save in a case involving more than 100 pages), pre-mediation contact with the parties and a time-limited mediation as specified. Additional hours over the fixed hours quoted are charged at an hourly rate. Unless otherwise agreed each party is invoiced an equal share of the fee in advance of the mediation (plus anticipated travel and incidental expenses where appropriate).

Payment is due before the date fixed for the mediation. Any charges for additional hours or extra expenses incurred are invoiced to the parties on an equal basis after the mediation has taken place and are payable within 14 days.

Online Mediation (2 Participants)

As well as face to face mediation, we use a secure specialist online conferencing platform (Zoom) that allows both telephone, audio and video conferencing. It provides the facility for virtual break out rooms. Participants receive a link / telephone number so do not have to share their personal details with other participants. It is easy to use and accessible. Not all disputes are suitable for this.

Includes 1 individual session (up to 1 hr) and a technical check with each party and up to 3 hours online mediation session which may include both joint and/or separate discussions. For two participants the fee would be **£400** (£200 per participant)

If you would like a free, confidential discussion about what is most suitable for you, please email help@nancyradford.com with contact details and suggested times. Resources and more information available on www.nancyradford.com

Face to Face mediation

All fees quoted exclude chargeable expenses. Roundtuit Limited is not VAT registered so no VAT will be added to the cost. Room hire is **excluded**—if required this would be an additional charge. Travel within 50 miles of Durham included in fixed fee, other areas would incur additional charges. For additional parties etc, please phone for a quotation.

Option 1: 2 parties and under £50,000 in dispute; No Lawyer mediation –resulting in a memorandum of understanding to take back to lawyers for review. Suitable for early stage disputes where both parties prepared to talk to each other face to face without lawyers. Initial telephone/online up to an hour discussions with each party, up to 3-hour face to face mediation. **£650** (£325 each) Extra hours @ £125 per hour.

Option 2: 2 parties and under £50,000 in dispute; Initial telephone/online hour discussions with each party, up to 4 hour face to face mediation. **Face to Face 4 hours £700** (£350 per party) **OR 8 hours £1000** (£500 per party) extra hours @ £125 per hour. Lawyers in attendance to write binding agreement if settled.

Prices Valid to 30 June 2021



Nancy Radford
Mediate Train Coach



Nancy Radford t/a
Roundtuit Limited

Small Claims

Disputes under £10,000

The fee options set out below are inclusive of pre-mediation contact with the parties and a mediation as specified. Additional hours may be authorised by both parties agreement to an additional fee. Small claims mediations are carried out via email, telephone, online conference or a combination of all three. Not all cases are suitable for this service and documentation is limited to no more than 5 pages.

Fees are usually split between the two parties equally. Once the agreements to mediate and summaries are completed and signed, each party is invoiced an equal share of the fee in advance of the mediation plus anticipated travel and incidental expenses where appropriate. **(Payment is due from both parties before the date fixed for the first session).**

Telephone/Online Mediation

Suitable for straightforward, single issue claims (e.g. invoice payment, refund etc.) Not suitable in situations where high emotions, apologies wanted, multiparty, lack of capability or complicated. The mediator discusses the claim individually with the two parties and asks what they can offer/what they want. Time limited mediation **1 hour total**, via phone and email. **£150** (£75 each) payment before start. Additional hours at £100 per hour.

Online Mediation (up to 5 hours total):

I use a secure specialist online conferencing platform (Zoom) that allows both telephone, audio and video conferencing. It provides the facility for virtual break out rooms. Participants receive a link / telephone number so do not have to share personal details with other participants. It is easy to use and accessible. **Not all disputes are suitable for this.** Includes an individual session (up to 1 hr), and a brief follow up call with each party and upto three hours in an online/telephone conference which may include individual and/or joint sessions. **£400** (£200 each)

See Terms and Conditions.

If you would like a free, confidential discussion about what is most suitable for you, please email help@nancyradford.com with contact details and suggested times. Resources and more information available on www.nancyradford.com

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Roundtuit t/a Nancy Radford, Co registered in England and Wales. Company number 9519412